

COMMONLY USED SOFTWARE AND OTHER ONLINE LEGAL PRACTICE RESOURCES

This resource guide to commonly used software and other online legal practice resources was developed through focus group research and surveying of sole practitioners and small firm lawyers. Lawyers should purchase and use the practice tools that meet their individual needs in accordance with the Rules of Professional Conduct.

The Law Society of Upper Canada does not provide substantive legal advice or opinions, nor do we endorse any particular software or service.

GENERAL RESOURCES FOR ALL AREAS OF PRACTICE

1. Word processing, spreadsheets, presentation and productivity software for assembling letters, documents, financial spreadsheets and presentations to groups.
 - Microsoft Office
 - Corel WordPerfect Office
2. Voice recognition software for dictating text which is incorporated directly into the document:
 - Dragon Naturally Speaking (Nuance)
 - Windows Vista Speech Recognition
3. Practice/Case Management/Billing software for managing cases, documents, calendars, docketing and billing, contact management and conflict checking, and other areas of day-to-day client management:
 - PCLaw/Back office (Lexis Nexis)
 - Amicus Attorney
4. Collaboration Platforms for real-time document sharing and communicating with multiple users:
 - Acrobat Connect (Adobe)
 - Google Docs
5. Document Management/Indexing/Searching software for searching electronic files and e-mails:
 - Google Desktop
 - Copernic

6. Remote Access software for connecting to other computers when from another location:

- PC Anywhere (Symantec)
- GoToMyPC (Citrix)

7. General Research:

- Canlii
- Quicklaw
- WestlaweCarswell
- O'Brien's Encyclopedia of Forms
- Butterworths Canadian Forms & Precedents

PRACTICE AREA-SPECIFIC RESOURCES

CITIZENSHIP AND IMMIGRATION

- Government of Canada website (www.cic.gc.ca)

CIVIL LITIGATION

- LexisNexis Forms, Precedents and Litigator Forms
- Casemap/Timemap (Casesoft – Lexis Nexis)
- CT Summation
- Concordance

CORPORATE AND COMMERCIAL

- Conveyancer (Do Process)
- Corporations Canada Online Filing Centre
- OnCorp – MGCS databases
- Cyberbahn – MGCS databases

CRIMINAL

- LAO LAW (Legal Aid Ontario)
- LexisNexis/Quicklaw
- WestlaweCarswell CriminalSource

ESTATES AND TRUSTS

- Estate-a-Base (Do Process)
- Estates and Trusts Source (WestlaweCarswell)
- Butterworths Canadian Forms and Precedents

FAMILY LAW

- DIVORCEmate
- LAO LAW (Legal Aid Ontario)
- Family Source (WestlaweCarswell)

REAL ESTATE

- Teraview
- Conveyancer (Do Process)
- Lawyer Done Deal



*Legal information and support
designed for you*

Please note that this information is not a substitute for the member's own research, analysis and judgment. The Law Society of Upper Canada does not provide substantive legal advice or opinions.