



The Law Society of
Upper Canada

Barreau
du Haut-Canada

THE LAW SOCIETY OF UPPER CANADA CHECKLIST TO THE APPLICATION FOR LICENCE (under section 27 of the *Law Society Act* and **By-Law 4 s. 8 and s. 10**)

Instructions to the Applicant:

Complete all sections of the application. The Law Society of Upper Canada may investigate or verify any information supplied in the application, and may require further explanation from you before your admission. **Omissions or inaccuracies in your answers are grounds for rejection of the application.** If the space provided for any answer is insufficient, complete your answer on a separate sheet, sign and date the sheet and staple it to the application.

The Law Society of Upper Canada's By-Law 4 is available for your information at:
<http://www.lsuc.on.ca/regulation/a/by-laws/bylaw4/>

Checklist:

- Letter sent directly from the office of the Attorney General to the Law Society of Upper Canada
- Completed and original Application for Licence
- Original Certificate(s) of Standing (dated within the last 30 days) from each law society of which the applicant is or has been a member. If the Certificate of Standing will be more than 30 days old at the time the application is being reviewed, a new Certificate of Standing must be submitted for the file to be complete.
- Notarized copy (front and back) of Canadian Birth Certificate as proof of age and full legal name, or, if the applicant was not born in Canada, two other Canadian government issued documents with the applicant's name appearing identically on each.
- Two coloured passport photos
- Additional pertinent documents to comply with specific application requirements (if required)

If you have further questions, call Administrative Compliance by contacting the Law Society's Resource Centre at (416) 947-3315 (toll-free 1-800-668-7380 x3315) and asking to be transferred.

All applications should be mailed to:

Administrative Compliance
The Law Society of Upper Canada
Osgoode Hall
130 Queen Street West
Toronto, Ontario M5H 2N6