



The Law Society of  
Upper Canada

Barreau  
du Haut-Canada

# Law Society Referral Service 2012 Lawyer Application

## INFORMATION SUMMARY

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Hundreds of people call the LSRS daily

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The service has been matching lawyers with potential clients since 1970

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The service is promoted throughout Ontario on YellowPages.ca

### Application

- To join the Law Society Referral Service (LSRS) please read this information summary, complete each section of the attached application form and send it to: The Law Society of Upper Canada, Law Society Referral Service, 130 Queen St. West, Toronto, Ontario M5H 2N6.

### Membership fee

- Annual non refundable fee is \$282.50 (taxes included). HST#121712863.
- The fee is applicable from January 1, 2012 to December 31, 2012.
- **New applicants\* who sign on to the LSRS service after January 31, 2012 will have their LSRS fee pro-rated monthly\*\* to the end of the calendar year, based on the full-year rate of \$282.50.**

Please refer to payment chart on back of application.

\*New Applicant: anyone who was not an LSRS subscriber as of December 31, 2011.

\*\*Pro-rating: Payment must accompany the application. Requests to join the service at any time in a given month must include the full payment for that month as well as subsequent months.

### As a member of the Law Society Referral Service you agree to:

- provide LSRS clients with an initial consultation of up to 30 minutes at no charge to determine if in fact a legal problem requiring a lawyer exists;
- tell clients what will be involved and the approximate cost required to remedy their particular situation, before you undertake any legal work on their behalf;
- complete and return the confirmation notice to LSRS within 90 days of initial client contact.

### When clients call the LSRS:

- they are asked to briefly explain their legal issue. LSRS agents are trained to correctly define the various areas of law in order to make an appropriate referral. Agents do not provide legal advice or opinions to LSRS clients;
- referrals are made on a rotational basis, based on geography and area of law;
- clients are provided with the name and telephone number of a lawyer and are given a referral number to be given to the lawyer when contact is made;
- clients are advised that legal work is not covered by the free half-hour consultation.



## Confirmation notices

- For every referral provided by LSRS, a confirmation notice will be faxed or mailed to the member.
- Information gathered from confirmation notices is kept strictly confidential. The statistics submitted assist the Law Society gauge the effectiveness of the service.
- LSRS reserves the right to remove members from the Law Society Referral Service for failure to return completed notices within 90 days.

## Rules of membership

- You agree to accept all clients referred by the LSRS for an initial consultation of up to 1/2 hour, provided there is no conflict of interest and the referral is not otherwise deemed improper. Refer to the Law Society of Upper Canada's *Rules of Professional Conduct*, Rule 2.04 for guidance in this matter.
- If you must decline a referral, please instruct the client to contact the Law Society Referral Service at 1-800-268-8326. A LSRS agent will provide a new referral to the client after making a quick confirmation call to you to verify the initial referral was declined.

## Help us to help you; please advise LSRS if:

- you wish to make changes to your application;
- your practice information changes;
- you wish to be temporarily removed from the service (due to vacation, heavy workload, etc). You will need to provide the LSRS with written notice which must include the start and end date of your absence. Please note that temporary absences are non-refundable.

## As a member of LSRS you will be removed from the service if you:

- cease to be a member in good standing with the Law Society of Upper Canada, (i.e., suspension, revocation).
- are participating, or have refused an invitation to participate, in the Practice Review.
- are under investigation by the Law Society of Upper Canada's investigation, discipline, audit or complaint's department.
- fail to update your practice information, address or telephone number.
- fail to complete and return LSRS confirmation notices within 90 days.

### Law Society Referral Service

130 Queen Street West, Toronto, Ontario M5H 2N6

### Administrative lines (for use by LSRS members only)

Metro Toronto: 416-947-3300, ext. 5000 Fax: 416-947-3924

Elsewhere in Ontario: 1-800-668-7380, ext. 5000 Fax: 1-877-947-3924

E-mail address: lawrefer@lsuc.on.ca

Web site: www.lsuc.on.ca

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**PLEASE RETAIN A COPY OF THIS INFORMATION SUMMARY FOR YOUR RECORDS  
CE FORMULAIRE EST AUSSI DISPONIBLE EN FRANÇAIS**



The Law Society of  
Upper Canada

Barreau  
du Haut-Canada

For Law Society Referral Service use only:

Date Entered: \_\_\_\_\_ Signature: \_\_\_\_\_

Date Verified: \_\_\_\_\_ Signature: \_\_\_\_\_

# Law Society Referral Service 2012

## **NEW** Lawyer Application Form

*Please retain a copy for your records)*

Please read the Information Summary before completing this form. Complete all sections and return with fee, payable to The Law Society of Upper Canada, 130 Queen Street West, Toronto, Ontario, M5H 2N6.

### I. Practice Information

Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

LSUC Membership Number: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_ Year of Call \_\_\_\_\_

### II. General Information

◆ **Legal Aid:** I will accept Legal Aid Certificates for the following major areas of law:

- Administrative     Civil Litigation     Criminal     Family & Estate     None

◆ **Modest Means:** I agree to accept clients of modest means, who are no longer eligible for legal aid, at a suggested hourly rate of \$75 or less, except for court appearances. I also agree to accept monthly payments. I will determine if the client is unable to hire a lawyer at the regular rate. These types of referrals will not preclude regular referrals.

I will accept referrals indicating modest means for the following major areas of law:

- Administrative     Business     Civil Litigation     Criminal  
 Family & Estate     Labour & Employment     Real Estate     None

◆ **Are you called** to the Bar in any other jurisdiction? Please list:

\_\_\_\_\_  
\_\_\_\_\_

◆ **I am qualified to provide** the following Alternative Dispute Resolution services to LSRS clients.

- Arbitrator     Mediator     Third Party Neutral     Counsel

◆ **I am willing to provide** the following services to LSRS clients:

- Visit home confined or institutionalized clients     Wheelchair accessible premises  
 Accept collect calls     Return long distance calls  
 Notarise Documents     Travel out of my area for hearings  
 Sign language or equivalent services for the hearing impaired. TDD number: \_\_\_\_\_

◆ *À l'intention des membres qui offrent des services juridiques en français*

*Veillez cocher la case correspondante et signer:*

- A. Je certifie que je peux communiquer oralement avec mes clientes et clients en français.  
 B. Je certifie que je peux communiquer oralement et par écrit avec mes clientes et clients en français.  
 C. Je certifie que je peux communiquer, oralement et par écrit, avec mes clientes et clients et leur fournir des conseils juridiques en français.  
 D. Je certifie que je peux aussi les représenter en justice en français.

Signature: \_\_\_\_\_

◆ In addition to English or French, I speak **fluently**:

\_\_\_\_\_

◆ In addition to English or French, I read and write **fluently**:

\_\_\_\_\_

### III. Categories of Law

Indicate the **THREE** major areas of law in which you want to be listed on the Law Society Referral Service. **Check up to 23 sub-categories in each major area of law.**

**(A) Administrative Law**

- 01 Human Rights/Discrimination
- 02 Immigration
- 05 Customs
- 10 Boards/Agencies
- 11 Social Programs
- 12 Workers' Compensation
- 13 Mental Health/Competency

**(B) Business Law**

- 01 Purchase/Sale of Business
- 02 Franchising/ Licensing/ Distribution Agreements
- 03 Commercial Contracts
- 04 Partnerships
- 05 Shareholders' Agreements
- 06 Directors Officers Duties
- 07 Business Bankruptcy/Insolvency
- 08 Trademarks
- 09 Non Profit Charitable Organizations/Corporations
- 10 Publishing Contracts
- 11 Tax Law

**(X) Civil Litigation Law**

- 01 Small Claims Court
- 02 Debt Collection
- 03 Personal Bankruptcy/Insolvency
- 04 Environmental Law
- 05 Personal Injury/Death
- 06 Estate Litigation
- 07 Real Estate Litigation
- 08 Tenant Residential
- 09 Slander/Libel
- 10 Wrongful Dismissal
- 11 Criminal Litigation
- 12 Insurance Litigation

**(C) Criminal Law**

- 01 Highway Traffic Offences
- 02 Summary Offences
- 03 Hybrid Offences
- 04 Indictable Offences
- 05 Drug Offences
- 06 Youth Court
- 07 Court of Appeal

**(F) Family and Estate Law**

- 01 Domestic Contracts
- 02 Adoption
- 03 Paternity
- 04 Child Protection Proceedings (CFSA)
- 05 Separation/Divorce - Defended
- 06 Child Custody/Access
- 07 Child/Spouse Support
- 08 Division of Property/Assets
- 09 Court of Appeal

**(L) Labour & Employment Law**

- 01 Management Representation
- 02 Unionized Personnel
- 03 Individual Employee Representation
- 04 Wrongful Dismissal
- 05 Employment Contracts
- 06 Occupational Health and Safety

**(R) Real Estate Law**

- 01 Residential Purchase & Sale/Lease
- 02 Commercial Purchase & Sale/Lease
- 03 Mortgage Agreements
- 04 Mortgage Defaults/Enforcement
- 05 Condominium Contracts

- 14 Coroners Inquests
- 15 Police Complaints
- 16 Native Law
- 17 CRTC
- 20 Military Law
- 23 Transportation (Maritime) Law
- 24 Criminal Injuries Compensation Board

- 12 International Business
- 13 Business Licensing & Zoning
- 14 Intellectual Property Protection
- 15 Business Leases
- 16 Entertainment Law
- 17 Copyright
- 18 Computer Law
- 19 Patents
- 20 Sports Law
- 21 Transportation Law
- 22 Securities Law

- 13 Motor Vehicle Accident
- 14 Commercial Litigation
- 15 Education Litigation
- 16 Product Liability
- 17 Property Damage
- 18 Innkeepers Act
- 19 Commercial Landlord-Tenant
- 20 Native Rights
- 21 Mental Health
- 22 Chattel Leases/Liens
- 23 Intellectual Property
- 24 Medical Malpractice

- 08 Hunting & Fishing
- 09 Sexual Offences
- 10 Parole/Probation
- 11 Inquests
- 12 Mental Health
- 13 Provincial Offences
- 14 Restraining Orders

- 10 Mediation
- 11 Annulments
- 12 Restraining Orders
- 13 Variation Proceedings
- 14 Wills
- 15 Powers of Attorney
- 16 Estate Planning
- 17 Committeeship (Mental Incompetency)
- 18 Estate Administration & Distribution

- 07 Arbitration - Interest & Rights
- 08 Employment Standards
- 09 E.I.
- 10 Pensions
- 11 WSIB
- 12 Union Certification/Decertification

- 06 Rural Real Estate
- 07 Construction Liens
- 08 Zoning By-Law Applications
- 09 Real Estate Litigation
- 10 Taxes

- 25 ADR - Mediation
- 26 Transportation Law
- 27 Constitutional Law
- 28 Municipal Law
- 29 Education

- 23 ILA - Independent Legal Advice
- 24 ADR Mediation
- 25 Bankruptcy and Insolvency Law
- 26 e-Commerce
- 27 Construction Law
- 28 Environmental Law
- 29 Incorporations
- 30 Personal Property Security/Financing Security
- 31 Municipal/Zoning/By-law
- 32 Mergers and Acquisitions

- 25 Lawyer Malpractice
- 26 Class Actions
- 27 Injunctions
- 28 Victims of Abuse
- 29 Tax Litigation
- 30 Professional Malpractice
- 31 Landlord Residential
- 32 Human Rights/Discrimination
- 33 Municipal Law
- 34 Co-op Housing
- 35 ADR Mediation

- 15 Victims of Abuse
- 16 Tax/Customs
- 17 Deportation
- 18 Immigration Offences
- 19 Correctional Law
- 20 Environmental Offences
- 21 Impaired Driving/Over 80 ml

- 19 Living Wills
- 20 Estate Litigation
- 21 Uncontested Divorce
- 24 Divorce International
- 25 ADR Mediation
- 26 Trusts
- 27 Bankruptcy and Insolvency
- 28 ILA - Independent Legal Advice

- 13 Sexual Harassment/Discrimination
- 14 Employment Equity
- 16 Professional Discipline Hearings
- 17 Human Rights/Discrimination
- 18 ADR Mediation

- 13 Expropriation
- 14 International Real Estate
- 15 Municipal Law/Planning Issues
- 16 Environmental Law
- 17 ILA - Independent Legal Advice

### IV. Payment Information

Enclosed is \$282.50 (taxes included), payable to The Law Society of Upper Canada. The annual non-refundable membership fee applies from January 1, 2012 to December 31, 2012. HST #121712863



- Money Order       Cheque       VISA
- MasterCard       American Express

Credit Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

**I have read the conditions of membership outlined in the "Information Summary" and I agree to accept said conditions.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please indicate amount enclosed	Amount	Terms of membership
	<b>\$258.96</b>	Feb./12 to Dec./12
	<b>\$235.41</b>	Mar./12 to Dec./12
	<b>\$211.88</b>	Apr./12 to Dec./12
	<b>\$188.34</b>	May/12 to Dec./12
	<b>\$164.79</b>	Jun./12 to Dec./12
	<b>\$141.25</b>	Jul./12 to Dec./12
	<b>\$117.71</b>	Aug./12 to Dec./12
	<b>\$94.16</b>	Sep./12 to Dec./12
	<b>\$70.63</b>	Oct./12 to Dec./12
	<b>\$47.09</b>	Nov./12 to Dec./12
	<b>\$23.54</b>	Dec./12 only