

## NOTICE OF AFFILIATION (under By-Law 7, Part IV)

### 1. INFORMATION ON LAWYER OR LICENSED PARALEGAL OR GROUP OF LAWYERS OR LICENSED PARALEGALS (Attach additional pages if required)

**Name:** (In the case of a group, specify the name of the group (e.g., firm name, name of corporation) and the names of all Lawyers or Paralegals of the group.)

**Address:** (Specify the address at which the lawyer or paralegal or group practises law or provides legal services. If the lawyer or paralegal or group practises law or provides legal services at more than one place, specify the address of each place.)

**Telephone number:** (If the lawyer or paralegal or group practises law or provides legal services at more than one place, specify the telephone number of each place.)

**Fax number:** (If the lawyer or paralegal or group practises law or provides legal services at more than one place, specify the fax number of each place.)

**Contact information:** (In the case of a group, specify the name, address, telephone number and fax number of the lawyer or paralegal of the group with whom the Society should be speaking and corresponding in respect of the notice.)

**Nature of practice of law/provision of legal services:** (Specify the areas of law practiced or legal services provided by the lawyer or paralegal or group and include the proportion of time devoted to each area of law or legal services.)

**2. INFORMATION ON AFFILIATED ENTITY** (Attach additional pages if required)

**Name:** (If the affiliated entity is not an individual, specify the name of the affiliated entity (e.g., firm name, name of corporation) and the names of all the individuals who provide non-legal services through the affiliated entity.)

**Information on delivery of services by affiliated entity:**

**Types of services delivered by affiliated entity:**

**Places of delivery of services:** (Specify the places where the affiliated entity delivers its non-legal services. Include the address, telephone number and fax number of each place.)

**3. INFORMATION ON AFFILIATION** (Attach additional pages if required)

**Types of legal services that the lawyer or paralegal or group will be delivering jointly with the non-legal services of the affiliated entity:**

**Types of non-legal services that the affiliated entity will be delivering jointly with the legal services of the lawyer or paralegal or group:**

**Places of delivery of legal services:** (Specify the places where the legal services of the lawyer or paralegal or group will be delivered jointly with the non-legal services of the affiliated entity. Include the address, telephone number and fax number of each place.)

**Information on financial arrangements between the lawyer or paralegal or group and the affiliated entity:** (Provide a detailed description of the financial arrangements. Attach copies of any written agreements or other documents that evidence the arrangements.)

**Information on arrangements between the lawyer or paralegal or group and the affiliated entity with respect to the ownership, control and management of the practice through which the lawyer or paralegal or group delivers legal services to the public:** (Provide a detailed description of the arrangements. Attach copies of any written agreements or other documents that evidence the arrangements.)

**Information on arrangements between the lawyer or paralegal or group and the affiliated entity with respect to the lawyer's or paralegal's or group's compliance with the Society's rules, policies and guidelines on conflicts of interest in relation to clients of the licensee or group who are also clients of the affiliated entity:** (Provide a detailed description of the arrangements. Attach copies of any written agreements or other documents that evidence the arrangements.)

**Information on arrangements between the lawyer or paralegal or group and the affiliated entity with respect to the lawyer's or paralegal's or group's compliance with the Society's rules, policies and guidelines on confidentiality of information in relation to information provided to the lawyer or paralegal or any lawyer or paralegal of the group by clients who are also clients of the affiliated entity:** (Provide a detailed description of the arrangements. Attach copies of any written agreements or other documents that evidence the arrangements.)

I (or WE) CERTIFY that the information contained in this notice is correct to the best of my (or our) knowledge.

(Signature of lawyer or paralegal or of each lawyer or paralegal of the group)

**Date:** \_\_\_\_\_  
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