

FINANCIAL MANAGEMENT

Books and Articles:

Barker, Jonathan. *The Effective Use of Technology in the Practice of Law* (Aurora, Ont.: Canada Law Book, 1998). (KF 320.A9 B37 1998 GLST)

See Chapter 6: The Shrinking Hour – Technology and Billing

Barristers and Solicitors in Practice. Looseleaf (Toronto: Butterworths, 1998). (KF 300 B368 1998 GLST)

See:

Chapter 12: Financial Regulation. James Yakimovich, Contributor

Chapter 13: Remuneration. Gordon Turriff, Contributor

“Break the Billable Hour Habit!” (2002) 28:3 *Law Practice Management* 26-43

“Connecting with Your Clients: Task-Based Billing, E-Commerce and Extranets” Sept. 2001 *EPIIgram* (Newsletter of the Emerging Professional Issues Initiative) Canadian Bar Association <<http://www.cba.org/EPIIgram/sept2001/>>

Curtis, Carole. “Tips for Keeping Costs Down - Billing Information for New Clients” in *Family Law: Financial Issues for Middle-Class Clients* (Toronto: Law Society of Upper Canada, Department of Continuing Education, 2001). (KF 535.A2 F364 2001 GLST)

Dale, Rodney D. “Referral Fees: The Coming Thing” (Jan. 2001) 20 *Lawyers Weekly* No.32, 4(2).

The Future of the Legal Profession: The Challenge of Change (Ottawa: Canadian Bar Association, 2000). (KF 297 F88 2000 GLST)

See:

Chapter 5: Alternative Billing

Chapter 7: Unbundling Legal Services

Lundy, Derek. “Brave New Bills” (1998) 22:10 *Canadian Lawyer* 14.

“Nickel and Dimed: Why Your Clients Hate Being Charged for Disbursements” (1999) 23:5 *Canadian Lawyer* 24.

Otterburn, Andrew. “The Steps to Improved Financial Management” (2000) 2:12 *The Lawyers Competitive Edge* 2.

Pratt, Laura. “New Ways to Bill: Uniform Task-based Management Systems and Billing” (1997) 6:4 *National* 34.

Professional Responsibility and Practice Management – Reference Materials, 43rd Bar Admission Course Materials (Toronto: Law Society of Upper Canada, 2001) (KF 306 P76 2001)

See Chapter 3: The Lawyer and the Client, s. 5.2 - Joint Retainers and s. 8 – Fees and Disbursements

Raymer, Elizabeth. “How to Get Paid” (2001) 10:3 *National* 11.

Zwicker, Milton W. *Developing and Managing a Successful Law Firm* (Scarborough, Ont.: Carswell, 1995). (KF 318 Z84 D 1995 GLST)

See especially:
Chapter 17: Pricing Strategies
Imperative IV – Financial management (Chapters 18 – 24)